

TEXAS A&M UNIVERSITY–COMMERCE AWARD INFORMATION SHEET

Students matriculating at Texas A&M University-Commerce (TAMU-C) are eligible to apply for study abroad scholarships through the International Programs Office. The University makes such funds available to assist students and to make study abroad opportunities more affordable. Please read below for additional information regarding the scholarship program.

- I.** Eligibility is merit-based and requires full acceptance into one of Texas A&M University-Commerce's recognized exchange, faculty–led or affiliated study abroad programs. (Merit is determined by a combination of academic performance and quality of the application submitted for consideration.) For purposes of these scholarships, programs through University of Southern Mississippi and international university partners are considered exchange programs; affiliated study abroad programs are those offered via third-party providers, for example University Study Abroad Consortium (USAC) or American Institute for Foreign Study (AIFS); and faculty-led programs are those academic study programs led by TAMU-C faculty or qualified staff members, usually 7-14 days in duration.

In order for a program to qualify for an International Programs scholarship, it must offer semester credit hours.

Demonstrated financial need is not a criterion in the awarding of an International Programs Office scholarship. Students must, however, be enrolled at TAMU-C at the time of application.

- II.** Grant amounts are based upon length of program, but generally do not exceed \$1,000 for summer programs and faculty-led programs; \$1500 for programs of longer duration. All participants in the same program receive the same amount of scholarship support and funds are disbursed directly into student accounts via the Scholarship Office. Note: if you have a balance on your account, scholarship awards will first be applied to pay off existing balances.
- III.** Failure to fulfill any of the requirements attendant to this program could cause forfeiture of scholarship, thus requiring the repayment or recoupment of already paid scholarships. Scenario: If a student backs out of the program after the disbursement of scholarship, she/he will be required to refund the scholarship money to the Office of International Programs.
- IV.** Regular TAMU-C financial aid is available to students participating in TAMU-C exchange, faculty–led, and affiliated programs. Financial aid amounts may be adjusted to meet the eligible costs of study abroad, including airfare, higher living costs, etc. If you receive TAMU-C financial aid, please consult with your financial aid counselor to request an estimate of the financial aid package for the desired program.

V. Scholarship Application Instructions

- A.** Students participating in an exchange or TAMU-C faculty–led program need only complete the International [Programs Scholarship Application Form](#) and turn it in with a completed [application packet](#) to the International Programs Office (Ferguson Hall, Room 220).
- B.** Students participating in **affiliated programs** must complete the International [Programs Scholarship Application Form](#), an [application packet](#), **and** attach a copy of the completed affiliated program application.

VI. Scholarship Application Dates:

As there are more students requesting assistance than can be supported, it is incumbent upon you to submit your application as soon as practicable--remember, there is no guarantee that funds will be available if you wait too long. Consequently, to increase your chances of success, applications should be submitted not later than (NLT) the dates listed below for anticipated travel dates:

Traveling in the month of:

Application should be submitted by NLT:

May	1 March
June	1 April
July	1 May
September	1 July
January	1 October (Because of holiday period in Nov-Dec)

Inquiries may be directed to:

Lynda Weatherbee.

The Joe B. Hinton Office of International Programs (Social Sciences 220)

Texas A&M University – Commerce

Commerce, TX 75429

Office: (903) 468-6034 Fax: (903) 468-6036

Office Hours: 8:00 a.m. – 5:00 p.m. – Monday – Friday

E-mail: Lynda.Weatherbee@tamuc.edu

Website: www.tamuc.edu/internationalstudies

INTERNATIONAL PROGRAMS SCHOLARSHIP APPLICATION

Criteria:

Scholarships are based on merit--past academic performance and the quality of the scholarship application packet you submit are important.

Must be sophomore, junior, senior or graduate student who meets both academic and disciplinary requirements.

Undergraduate students must have a GPA of 2.5 or above on a current TAMU-C transcript and be in good standing at the University.

Graduate students must have a GPA of 3.5 or above on current TAMU-C transcript and be in good standing at the University.

Applicant must be fully admitted into an approved program of study.

Completed scholarship applications should be submitted as early as possible, but not later than published scholarship application dates listed above. Partially completed applications do not constitute "application submission." Please **do not** submit partially completed applications and piecemeal the remaining documents--such applications will not be accepted. **Please use the checklist below to assist in preparing your scholarship application packet:**

_____ Complete the mandatory training, "International Travel Safety: Safe Passage Presentation" and attach the certificate of completion with scholarship application. The URL for the gateway is:

<https://apps7.system.tamus.edu/TrainTraQ/web/External/ExternalGatewayLogon.aspx>.

As the site is password protected, please contact Ms. Lynda Weatherbee, International Programs Office (Lynda.Weatherbee@tamuc.edu) for the current password (password changes every 60 days).

_____ Complete the International [Programs Scholarship Application Form](#) and [application packet](#).

_____ Complete a short essay (two to three typed pages, double spaced) focusing on why you want to study abroad and how you hope to benefit from your educational experience.

_____ Agree to participate in and assist with at least one recognized campus international event during the coming year. Please [click here](#) to see a list of available programs and a description of each.

_____ Provide a copy of an official transcript.

_____ Two letters of recommendation from TAMU-C faculty members mailed or E-mailed (Lynda.Weatherbee@tamuc.edu) to the Office of International Programs.

_____ Completed [Student Study Abroad Advisement Form](#) (if applicable)

_____ Complete the liability package and other forms before departure; students cannot travel without liability insurance. Please provide a copy of the insurance card you receive as a part of your application packet.

After returning from your study abroad program you are required to:

- to provide a well written and thoughtful two-three page reflection piece about your experience no later than 3 weeks after the program has ended.
- provide the office with 3-5 pictures of you that highlight your experience abroad. These photos will be used in presentations, publications and on the International Programs website, so please ensure they are tasteful and applicable. Photos should be at least 300 dpi.
- Ensure you complete the post-travel portion of the Global Competence Aptitude Assessment (GCAA).
- Fulfill commitment to participate in and assist with a *recognized* international campus event.

I, _____, agree to the above stipulated terms and am willingly prepared to comply with them.

I will volunteer for the following recognized international campus event: _____

Student's Printed Name

Student's Signature

Date

Please include this document with your scholarship packet.

INTERNATIONAL PROGRAMS SCHOLARSHIP APPLICATION FORM

Name _____ CWID# _____

Address _____

City _____ State _____ Zip _____

E-mail _____ Cell Phone _____

Is the confirmation for the mandatory training, "International Travel Safety: Safe Passage Presentation" attached? _____

Major _____ Minor _____

Classification _____ GPA _____

International Program Applied for _____

Course _____ Hours Credit _____

Location & Dates of the Program _____

Have you studied abroad before? _____

If yes, where? _____ when? _____

Have you applied for financial aid? _____ Home Phone Number _____

Please submit this form and required information to:

Office of International Programs
PO Box 3011
Commerce, TX 75429
Office: (903) 468-6034
Website: www.tamuc.edu/internationalstudies

PLEASE REMEMBER TO ADHERE TO ALL PUBLISHED DEADLINES!